

Early Practice Experience Professional Meetings Requirement

Students enrolled in Early Practice Experience are required to attend professional meetings for the purpose of networking and professional socialization. Students will be responsible for attending a total of four professional meetings by the end of **PHA 422**, (the **third** course in the Early Practice Experience Sequence), which affords **3** years to fulfill this requirement and allows advance planning for meetings. Students will be encouraged to attend as many professional meetings as they are able to further their professional development and networking opportunities.

The student needs to attend a combination of national meetings, state **or** regional meetings, and up to three local pharmacy meetings. Attendance at a national meeting will fulfill attendance of 2 meetings. Local meetings must include two different types of meetings.

Meetings may be attended at any time throughout the first three years of the pharmacy program (P1-P3 years). To receive credit for a professional meeting, the meeting needs to be documented on the professional meeting form. Credit for the professional meeting requirement will be given during PHA 422 and will constitute 10% of the final grade.

When attending meetings, students should dress professionally and wear a white lab coat and name tag when appropriate (grand rounds at hospitals).

Examples of Meeting Types

National Professional Meetings: APhA (American Pharmacists Association), NCPA (National Community Pharmacists Association), AACP (American Academy of Colleges of Pharmacy), ACCP(American College of Clinical Pharmacy), ASHP (American Society of Health Systems Pharmacy), ASCP (American Society of Consultant Pharmacists) annual meetings.

State or Regional Professional Meetings: State or Regional Community and Hospital Professional Association meetings, Board of Pharmacy Meetings, Regional Meetings of National Organizations (i.e. ASP MRM), State Pharmacy Associations (i.e. NPA)

*Local Professional Meetings: (limit of 2 of any one type of meeting)
Sponsored Pharmacy Continuing Education (CE) program (ACPE)
Sponsored Pharmacy programs (non CE)
Clinical Pharmacy Meetings
Grand Rounds*

Proof of Attendance:

1. Submit Hard copy of the Professional Meeting Form with the required signature and phone number of the registrar, facilitator, or a faculty member.

And at least one of the following:

2. Copy of program handout
3. Copy of program brochure
4. Copy of program registration
5. Copy of Certificate of Completion

One hard copy should be submitted to the Office of Early Practice Experience to the Instructor of Record (IOR) PHA402, PHA412, PHA422. Keep one copy in the student portfolio.

Exclusions (cannot be used for requirement):

1. Compounding course (Houston, Texas)
2. Student organization meetings (on campus)
3. External certification programs
4. Student case presentations
5. Non Pharmacy related Campus Presentations

Creighton University School of Pharmacy and Health Professions

Professional Meeting Form

Please Complete All Sections NET ID _____

Student Name _____ Class of 200__

Address _____

Phone Number _____

Meeting _____ Date(s) _____

___ National

___ State/Regional

___ Local (please check)

___ Sponsored Pharmacy Continuing Education (CE) Program (ACPE Accredited)

___ Sponsored Pharmacy Program (not CE)

___ Clinical Pharmacy Meeting

___ Grand Rounds

Organizator/Sponsor _____

Signature of Registrar or Facilitator or Faculty Member () _____ - _____
Phone #

Verification: Please attach a copy of **one** of the following with this form:

- Copy of Program Handout
- Copy of Program Brochure
- Copy of Program Registration
- Copy of Certificate of Completion

One Minute Reflection

Please describe the meeting you just attended and comment on one outstanding idea that you carried away with you from the meeting:

One hard copy should be submitted to the Instructor of Record of PHA 402, PHA 412, PHA 422.

Keep one copy in your student portfolio.

Contact Information:

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