

<i>Policy:</i> <b>Class Attendance</b>	<i>Issued:</i> 11/26/07 (reformatted)	<i>Revised:</i>	<i>Page 1 of 1</i>
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Creighton University's primary obligation is the total education of students. Implicit in the achievement of this goal will be the student's conscientious attendance of classes, recitations, laboratory sessions, web discussions and chats.

At the start of the semester each faculty member will publish his or her specific procedures concerning class attendance, verification of excused absences, etc. It is the student's responsibility to note these procedures and to follow them carefully. No faculty member will drop the last class before or the first class after a University recess.

Officially excused absences for University-sponsored affairs must be cleared with the Assistant/Associate Dean for Academic Affairs by the responsible faculty moderator.

A student who has been unavoidably absent but cannot make up the work of the course, will be permitted to withdraw without penalty. The student receives a "W" and no credit. A student who is dropped from a course for unexcused absences will receive the grade of "AF" (absence failure). Once a grade of "AF" has been assigned, the student is not eligible to receive a "W".