



Tutor Description

Becoming a tutor is an opportunity to positively impact fellow students by fostering academic growth and development. Tutoring both complements and enhances the teaching performed by instructors through encouraging independent learning. As a tutor, you will share valuable skills and knowledge to help students understand material and increase their confidence in professional school.

Goals

1. Help tutees learn the material. Do not simply provide the answer; help them reason through problems or recognize the underlying themes/processes.
2. Listen. Establish a working relationship with your tutees where they are comfortable asking questions and seeking guidance. This is a chance for them to work one-on-one and receive individualized explanations.
3. Explore alternative ways of teaching the subject matter. You can access support tools at the OASA website.
4. Identify tutees' needs by using their experiences and skills.
5. Evaluate your tutoring continually in order to improve and develop.

Guidelines

1. Respect one another's time. If there are problems with scheduling, please consult an Academic Success Counselor.
2. Maintain ethical standards of your profession and uphold the principles set forth in the School's Honor Code.
3. Be prepared for your appointment. Review the material and ask your tutees to have their questions organized beforehand.
4. Respect confidentiality. Do not share information learned, overheard or read during your tutoring appointments with anyone other than your supervisor or the class instructor.
5. Report any concerns (missed appointments, mental health, emotional stress, lack of preparation) you have about your tutee to an Academic Success Counselor.
6. Consent to tutor is required from the instructor and/or an Academic Success Counselor.