



OFFICE OF ACADEMIC & STUDENT AFFAIRS
School of Pharmacy and Health Professions | Creighton University

Advisor's Recommendations to Student

Student Name _____

Date Form Completed: _____

Selected Recommendations:

___ **Address non-academic issues (after discussing student's self-assessment and corrective action plan.**

___ Reduce non-priority, time-consuming, distracting, negative activities.

___ Follow-up with your provider at Student Health.

___ Enlist family / friends for non-academic support in crisis: emotional financial, housing, elder or child care, etc.

___ **Complete a self-assessment and reflection on Professionalism issues.**

Exhibits accountability, professional duty, integrity, responsibility, compassion, etc.

___ **Set Priorities**

___ Reduce non-priority, time-consuming activities.

Specific actions agreed upon:

- ___ Eliminate work hours, or reduce work to < ___ hr/wk.
- ___ Modify course load.
- ___ Aim for a grade(s) of “ ___ ” in _____ in order to bring up your Quality Grade Point Average (QPA).
- ___ Bear in mind that a second grade of “F” results in dismissal from school.
- ___ Attend class and case study sessions.
- ___ Review course materials before and soon after class. Don’t put off review until just before an exam.
- ___ Do not rush hurriedly through course materials right before an examination.
- ___ Establish a network of student colleagues to study in effective groups to reinforce your understanding of course work.
- ___ Review examinations you have taken in order to review information you have successfully mastered, as well as to learn from past mistakes.
- ___ Actively participate in laboratory portion of the course, if applicable.
- ___ **Develop a written schedule reflecting your priorities.**
 - ___ Set specific times for study to be sure you study regularly and consistently.

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- ___ Set realistic goals for each study session.
- ___ Include breaks, exercise/recreation, meditation and whatever you need to maintain perspective.
- ___ Modify your schedule, if necessary, to provide additional time to accomplish the objectives of your study plan.

Utilize support resources.

- ___ Maintain close contact with me (your faculty advisor) &/or another faculty member with whom you can relate.
- ___ Contact the IOR (s) for help in the course(s) you are having difficulty with.
- ___ Investigate tutoring services.
- ___ Investigate viability of leave of absence with advisor
- ___ Contact School of Pharmacy and Health Professions' Educational Coordinator for triage of educational needs, i.e. Academic Success Counseling (effective learning and test taking strategies), Personal Counseling, Learning Disability testing, etc. (280-2733)
- ___ Contact Counseling regarding possible ADA status.
- ___ Advise instructors of ADA status and accommodations needed.

Date signed off, following discussion:	Advisor	Student
Recommend meeting with Committee ↑ Do not recommend meeting with Committee at this time ↑		

Photocopy Sent To: Academic Review & Support Committee (Administrative Assistant, Liz Gustin)

Faculty Advisor

Approved by faculty, August 24, 2004